



**Office of the Commissioner
Central Goods & Service Tax Commissionerate Dehradun,
E-Block, Nehru Colony, Haridwar Road, Dehradun (Uttarakhand)**

C.NO. II(22)Admn/Vehicle/DDN/08/2018/Pt I

Dated:06.03.2019

E - TENDER NOTICE
FOR HIRING OF VEHICLES

Online e-tender is invited from parties/agencies of Uttarakhand supplying following vehicle with driver on monthly hire basis **for the use of the Central Goods & Service Tax, Division Rudrapur presently situated at Civil lines, Rampur, Uttar Pradesh(244901)**. Interested parties/agencies who are willing to comply with the terms and conditions annexed to this notice, may submit their bids online.

2. The details of the Vehicle to be hired for this office are as under:-

Sr. No.	Category & Type of Vehicle	Vehicle usage	No. of Vehicles Required	For Petrol/Diesel Vehicle Maximum amount payable (upper ceiling)
1.	Small size vehicle (Dezire or its equivalent)	To be used for 25/26 days in a month subject to maximum of 2000 Kms in a month.	01(one)	40,000/-

3. Data Sheet

Name of the Hirer	Govt. Of India, Ministry of Finance, Department of Revenue, Central GST Headquarters Dehradun.
Tender Inviting Authority	Commissioner, CGST Dehradun
Tender Name	Hiring of Vehicle
Tender No. & date	II(22)Admn/Vehicle/DDN/08/2018 dated 06.03.2019
Method of Selection	L-1
Availability of Tender Documents	Central Public Procurement Portal (CPPP) website https://eprocure.gov.in/eprocure/app
Period of Hiring	01.04.2019 to 31.03.2020

4. The details of tender, terms & conditions and other documents are outlined in the Annexure to this e-tender as under:

- (a) Annexure-I : Tender Acceptance Letter
(b) Annexure-II : Instructions to Bidders

- (c) Annexure-III : General Terms & Conditions
- (d) Annexure-IV : Technical Bid
- (e) Annexure-V : Financial Bid
- (f) Annexure-VI : Letter of Offer
- (g) Annexure-VII : Instructions for Online Bid Submission

5. Document Download: The interested bidders may download the Tender Documents from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> as per the schedule as given in the CRITICAL DATE SHEET as under:

CRITICAL DATE SHEET

e-Published Date	07.03.2019 at 1700 hrs
Bid Document Download Start Date	07.03.2019 at 1715 hrs
Clarification Start Date	07.03.2019 at 1730 hrs
Clarification End Date	11.03.2019 at 1200 hrs
Bid Submission Start Date	07.03.2019 at 1800 hrs
Bid Submission End Date	25.03.2019 at 1000 hrs
Bid Opening Date	26.03.2019 at 1200 hrs

6. Bid Submission: Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app> with all the requisite documents signed with digital signature (DSC). The bid documents may be scanned with 100 dpi with black & white option which helps in reducing size of scanned document and should be in PDF/XLS/RAR/DWF formats and if there is more than one document, they can be clubbed together. Bidders are advised to follow the “Instructions for online Bid submission” provided in the **Annexure-VII** for online submission of bids. **No tender shall be accepted / entertained by fax, e-mail or submitted in person or any other such means and beyond the specified date /time.**

7.1 The tender shall be submitted online in two parts, viz. **(i) Technical Bid** and **(ii) Financial Bid** along with other documents as mentioned in the tender documents. All the pages of bid being submitted must be signed and subsequently numbered by the bidder irrespective of nature of content of the documents before uploading.

7.2. The bid must be for all vehicles and any part bid for less vehicles will be treated as incomplete bid and rejected without consideration.

7.3. Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and Bidder is liable to be banned. **All the pages of bid being submitted must be signed and sequentially numbered by the bidder/ their authorized representative irrespective of nature of content of the document before uploading.**

7.4. It may be noted that, in case of non-uploading of copies of documents

specified in the **Annexure-III (General Terms & Conditions)** and **Annexure-IV (Technical Bid)** on the CPPP, such technical bid, shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website <https://eprocure.gov.in/eprocure/app> shall not be considered. No correspondence will be entertained in this matter.

7.5. Conditional tenders, late tenders, tenders incomplete or not meeting all the tender conditions specified herein will be rejected. **This office reserves the right to accept or reject any tender in part or full.**

8. The Tender enquiry documents will be available on official website on <http://eprocure.gov.in>. The Bidder should raise any doubt/query regarding the tender document on the CPPP website itself.

9. Intending Bidders are advised to visit the CPPP website regularly till closing date of submission of tenders for any corrigendum/ addendum/ amendment.

10. Bids will be opened as per date/time as mentioned in the **Critical Date Sheet** of Tender/ CPP Portal. After evaluation of technical bids online, bidders will get the information regarding their eligibility/ pre-qualification on the CPP portal. The financial bid of the successful bidders (i.e qualified in the technical bid) will be decrypted and opened on-line, on the scheduled date after the pre-scheduled time by the bid openers. The bidders will get the information regarding the status of their financial bid and ranking of bidders on the website.

11. After opening of Technical Bid, the original documents as per requirement of the e-tender document will be verified by this office. This office reserves the rights to seek any document in original related to the hiring of vehicle for verification at any stage of tender process.

12. In the event of any of the above mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time.

13. The Bidder/s shall quote rates for the vehicle as per the given format only. This rate shall be exclusive of **GST**. The service provider would be liable for ensuring compliance with the relevant rules, and regulations as notified by the Government in this regard from time to time.

The tender is issued with the approval of the Commissioner, Central GST, Dehradun.


Joint Commissioner,
CGST Commissionerate, Dehradun